

## Killearn Lakes Preschool- Discipline Policy

The KLPS Discipline Policy is based on the DCF Child Care Standards - Florida Administrative Code, Chapter 65C-22, January 13, 2010. DCF mandates that all child care personnel must comply with the facilities written disciplinary policy. The policy must include standards that prohibit children from being subjected to discipline which is severe, humiliating, frightening, or associated with food, rest, or toileting. Spanking or any other physical punishment is prohibited for all child care personnel.

When discipline is necessary teachers include positive guidance, redirection and time - out. If positive guidance and redirection doesn't resolve the situation after one or two times of the same behavior, the teacher will then use time out in their own room using the equivalency of (1) minute per year of the child's age. If necessary, to have the same child in time out a second or third time, the child will be taken to another location for the time out with additional supervision. Additional incidents on the same day (for the same or different behaviors) will result in the child being taken to the Director or Assistant Director and a phone call or text to the parents will occur. Dismissal for the day will occur if the behavior continues after a call to parents and the use of the methods above.

Discipline will not be related to food, naptime or toileting. Any form of physical punishment, including spanking or other form of corporal punishment is strictly prohibited and will result in immediate termination.

Punishment will not be carried over from the morning to naptime or from naptime to the afternoon. Behavior will be handled at the time it is occurring and will not be addressed again unless the behavior continues. Names will not be written on the board, a notebook, or any other type of a list, as a form of punishment.

If a behavior becomes habitual/ routine in nature or is severe enough (occurring daily, targeting/ bullying the same child on a regular basis, biting (in general or breaking the skin), fighting, dirty language, etc. the child will be subject to a suspension from the school for a period to be determined and at the discretion of the Director based on the behavior and age. If any additional suspensions are needed for the same child, if for a different or the same behaviors, the child will be subject to expulsion from Killearn Lakes Preschool immediately and no tuition will be refunded for remaining days left in the month.

Using this policy and the setting of clear limits will foster the child's ability to become self-disciplined and he/she will enjoy our atmosphere of loving, learning and laughing.

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Parent/ Guardian Signature

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Date